



BISHOP BENZIGER COLLEGE OF NURSING

Post Box No 46, Sastri Jn., Kadappakkada, Kollam - 691001

(Accredited by KUHS with A+ and Re-accredited by NAAC with B++)

Estd: 2004

Website: www.bbconkollam.org email id: office@bbcon.ac.in Ph. No: 0474-2765582



IQAC MEETING

Date: 28/10/23

Venue: IQAC Office

Time: 2.00 pm to 3.00 pm

Members present	Criteria chairperson	Signature
Dr. Anoop K.R	Principal BBCON	
Prof. Annal Angeline	Criteria -II	
Mrs Sheeja .S	Criteria - V	
Mrs. Binutha. V.P	Criteria -III	
Mrs. Betsy .K. Jayims	Criteria -I	
Mrs Nisha John	Criteria -IV	
Mr Jerin James	Criteria -VI Asst.Prof. Logistic Support	
Mrs. Neethu M	Criteria -VII	
Mrs. P V Greeshma	Secretary	
Mr Binu Thomas	Computer technician	
Mr Antony Gorbache	Computer technician	

AGENDA:

- KUHS QAS Surveillance visit
- Inauguration of new batch of B.Sc. (N) students 2023 admissions.
- University Exam: I M.Sc. (N)
2nd Sem B.Sc. (N)
- Anti ragging activities 2023
- Any other issues





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AGENDA	MATTER	REMARKS
• KUHS QAS Surveillance visit	KUHS QAS Surveillance visit was done on 20/10/23. Accessors were Dr. C V Anthrayose, Dr. Bhasura Chandrachood, & Prof. Grace. W. It went well.	All the criterion heads did it well.
• Inauguration of new batch of B.Sc. (N) students 2023 admissions	Inauguration of new batch of B.Sc. (N) was done on 18/10/2023. Two students and their parents didn't come. They informed to join on 1 st November 23.	Class coordinator took the charge.
• University Exam 1 st M.Sc. (N) 2 nd Sem B.Sc. (N)	The principal informed the respective class coordinator regarding commencement of university exams. 1 st M.Sc. (N) exam will start from 6/11/23 2 nd Sem B.Sc. (N) exams will starts from 14/11/23.	Class coordinators took charge. Internal marks have been uploaded
• Anti ragging activities 2023	Anti ragging activities like hostel visit and vigilance surveillance in campus have planned. Faculty rotation for hostel visit has been prepared and circular also rotated for the same.	Anti ragging committee members took charge.
• Any other issues	No other issues	


Signature of the Secretary


Signature of the Principal
Dr. ANOOPA. K.R. Ph.D (N)
PRINCIPAL,
BISHOP BENZIGER COLLEGE OF NURSING
KOLLAM - 1, KERALA



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IQAC MEETING MAY 13.06.23

Venue: IQAC Office .

Time: 2.00 pm to 3.00 pm

Members present	Criteria chairperson	Signature
Dr. Anoop K.R	Principal BBCON	
Prof.S.Anand	Criteria - VI	
Prof. Annal Angeline	Criteria -II	
Mrs Sheeja .S	Criteria - V	
Mrs. Binutha. V.P	Criteria -III	
Mrs. Betsy .K.Jayims	Criteria -I	
Mrs Sherin Sebastian	Criteria -VII	
Mrs Manila Mathews	Criteria -IV	
Sr. Mariamma	Secretary	
Mr Jerin James	Asst..Prof. Logistic Support	
Mr Binu Thomas	Computer technician	
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AGENDA:

- Plan for New academic year 2023
- Admission 2023
- Renovation at hostel
- Internal academic audit
- External academic audit
- Student satisfaction survey
- Any other matter

AGENDA	MATTER	Remarks
1. Plan for New academic year 2023	Principal informed all the members about new admission process.the preparations are to be started for receiving the students into the campus.mrs. neethu will be the class coordinator. Plan for anti – ragging activities like hostel visit and vigilance surveillance in campus,	➤ All plan was informed to the class coordinator.
2. Admission 2023	➤ Lsit of AMSFNCK and LBS from August 1 st onwards.the first year teachers has to be in admission process. .	Informed concern teachers.
3. Renovation at hostel	➤ Renovation work at girls hostel started. Dormitory is converted as cubicles for students saty.	Work is on process
4. Internal academic audit- 2023	➤ In view of KUHS QAS surveillance visit decided to conduct internal academic audit in the month of September	Accepted by all the criteria members.



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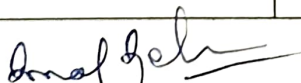
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	.academic auditors will be appointed accordingly. Mrs. Manila Mathews (KUHS QAS coordinator) will be the in charge person for organizing the audit	
5. External academic audit 2023.	➤ External audit will be planned in the 3 rd week of September. Dr.Suresh, Principal, WIMS CON will be the external expert for the same .formal invitation need to b sent to sir.	KUHS QAS coordinator took the charge.
6. Student satisfaction survey	➤ Students satisfaction survey to be collected from semester students, need to be analysed and report to be submitted before the academic audit.	2 nd semester, 4 th semester faculty members took the charge
3. Any other matter.	➤ No other issues.	Meeting adjourned by 3.15 pm.


Signature of the Secretary


Signature of the Principal

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Action Taken Report- 13.06.23

- New academic plan was prepared and submitted by class coordinators.
- Preparation are going for receiving new batch of students.
- Department research published by mental health nursing department
- Labs are enhanced with new manikins at maternity lab and advanced skill lab..



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IQAC MEETING MAY 15.08.23

Venue: IQAC Office .

Time: 2.00 pm to 3.00 pm

Members present	Criteria chairperson	Signature
Dr. Anoop K.R	Principal BBCON	
Prof.S.Anand	Criteria - VI	
Prof. Annal Angeline	Criteria -II	
Mrs Sheeja .S	Criteria - V	
Mrs. Binutha. V.P	Criteria -III	
Mrs. Betsy .K.Jayims	Criteria -I	
Mrs Sherin Sebastian	Criteria -VII	
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- Renovation at hostel
- Internal academic audit
- External academic audit
- Student satisfaction survey
- Any other matter

AGENDA	MATTER	Remarks
7. Plan for New academic year 2023	<p>Principal informed all the members about new admission process.the preparations are to be started for receiving the students into the campus.mrs. neethu will be the class coordinator.</p> <p>Plan for anti – ragging activities like hostel visit and vigilance surveillance in campus,</p>	<p>➤ All plan was informed to the class coordinator.</p>
8. Admission 2023	<p>➤ Lsit of AMSFNCK and LBS from August - 1st onwards.the first year teachers has to be in admission process. .</p>	<p>Informed concern teachers.</p>



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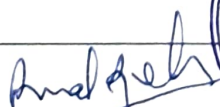
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9. Renovation at hostel	➤ Renovation work at girls hostel started. Dormitory is converted as cubicles for students saty.	Work is on process
10. Internal academic audit- 2023	➤ In view of KUHS QAS surveillance visit decided to conduct internal academic audit in the month of September .academic auditors will be appointed accordingly. Mrs. Manila Mathews (KUHS QAS coordinator) will be the in charge person for organizing the audit	Accepted by all the criteria members.
11. External academic audit 2023.	➤ External audit will be planned in the 3 rd week of September. Dr.Suresh, Principal, WIMS CON will be the external expert for the same .formal invitation need to b sent to sir.	KUHS QAS coordinator took the charge.
12. Student satisfaction survey	➤ Students satisfaction survey to be collected from semester students, need to be analysed and report to be submitted before the academic audit.	2 nd semester, 4 th semester faculty members took the charge
3. Any other matter.	➤ No other issues.	Meeting adjourned by 3.15 pm.


Signature of the Secretary




Signature of the Principal
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Action Taken Report- 13.06.23

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IQAC MEETING MAY 12.04.23

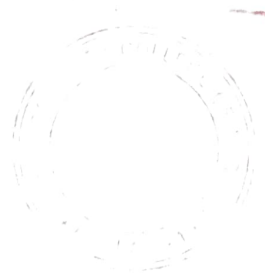
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Mrs Manila Mathews	Criteria -IV	
Sr.Mariamamma	Secretary	
Mr Jerin James	Computer technician	
Mr Binu Thomas	Computer technician	
Mr Antony Gorbache	Computer technician	

AGENDA:

- Submission of AQAR- 2021-2022
- Annual plan for the department
- Feedback from stakeholders on curriculum implementation
- Department research and publication
- University exams
- Any other issues.





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AGENDA	MATTER	Remarks
1. AQAR submission to NAAC.	<ul style="list-style-type: none">➤ AQAR was prepared and submitted to NAAC on march 27th 2023➤ Criteria wise preparation done.➤ Periodic feedback meeting conducted before submitting the data .➤ AQAR submitted to experts for inputs and editing.➤ Mr Jerin James (Tutor with PG) Mr.BinuThomas assisted in uploading the AQAR	<ul style="list-style-type: none">➤ The Committee accepted AQAR
2. Annual plan for the department	<ul style="list-style-type: none">➤ HOD's were requested to plan the calendar of events for the department and the course and clinical experience .	All the HODs accepted to prepare the calendar of events.
Feedback from stakeholders on curriculum implementation.	<ul style="list-style-type: none">➤ Feedback was received from stakeholders like employers, parents and alumni regarding the curriculum .it was analysed and the report was presented before the HOI. The suggestions were incorporated in the curriculum planning.	<ul style="list-style-type: none">➤ The committee accepted the suggestions.
Department research	<ul style="list-style-type: none">➤ Discussed about department research progress. Mental health	Mental health nursing had



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	<p>department has plan to publish the paper in UGC CARE list.</p> <ul style="list-style-type: none"> ➤ All other departments were in data collection process. 	<p>completed one study and ready for publication.</p>
University exams.	<ul style="list-style-type: none"> ➤ The regular batch university exams are continuing .the faculty members and the tutorial inch are were requested to start the tutorial for the slow learners and started revision with old question paper. 	<p>Revision and tutorial will start from MAY first week onwards</p>
3. Any other issues.	<ul style="list-style-type: none"> ➤ No other issues. 	<p>Meeting adjourned by 3 pm.</p>

Signature of the Secretary

Signature of the Principal
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Action Taken Report- 12.04.23

- Submitted AQAR For the academic year 2021-2022 on march 27th 2023
- Feedback received from stakeholders were analyzed and presented before head of the institution.
- Department research is on process
- Annual plan for the course and departments were prepared.
- Tutorial and revision started.




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