



BISHOP ENZIGER COLLEGE

OF NURSING

Accredited by NAAC,

Member of United Nations Academic Impact Program

Approved Research Centre of Kerala University of Health Sciences



8.1.4 - College Hand Book

BISHOP BENZIGER COLLEGE OF NURSING

(Affiliated to Kerala University of Health Sciences & Accredited by
NAAC)



**POST BOX NO.46, SASTRI JUNCTION, KOLLAM,
KERALA, INDIA.**

www.bbconkollam.org

Ph.no.0474- 2765582

Fax No: 0474-2761801

Name of student.....

Year

Batch.....

Reg. No.



Dr. ANOOPA. K.R. Ph.D (M)
PRINCIPAL
BISHOP BENZIGER COLLEGE OF NURSING
KOLLAM - 1, KERALA

Page from college handbook highlighting safety and health concerns of the students.

Students are expected to complete their requirements and compensate the required hours before examination.

- Any special permission/ special leave should be obtained from the principal through proper channel before / prior to availing/ taking it.
- In case of any emergencies at home, sanction has to be obtained from the Principal through the class advisors/class teachers/class coordinator.
- If a student is not attending the college for more than six months, he/ she on the recommendation of the Head of the Institution shall get permission from the University for rejoining with junior batch. Condonation of Break of Study shall be considered strictly as per the condition stipulated in the norms of the University (Kerala University of Health Sciences).

DISCONTINUING COURSE

- Rules for discontinuing the course after admission will be according to the university norms. Details can be obtained from LBS prospectus and web site of Kerala University of Health Sciences.

HEALTH AND SAFETY

- The students who suffer from infections or contagious diseases are not allowed to attend classes and parents should report the case immediately.
- Students have to undergo blood, urine, stool and X-ray chest investigations at Bishop Benziger Hospital at the time of admission and any further detailed evaluation if necessary. An annual health checkup is done and recorded in the health chart. The teacher-in-charge of the student's health service will maintain **the health record** for each student. The student has to report to this teacher regarding any ailments or allergy, so as to make appropriate charting in the health record. Unless the student is very sick, parents will not be informed. Medical facilities availed (Investigations and drugs) has to be paid by the student and the amount may be refunded as permitted under the insurance cover.
- When a student falls sick in the hostel, he/she has to report to the warden, when in the class room to the teacher, in the clinical area to the clinical supervisor. He/she has to see the Doctor and get the sick leave certified, if any advised. Parents of students who are absent or sick should report to authorities.



Dr. ANOOPA, K.R. Ph.D (N)
PRINCIPAL
BISHOP BENZIGER COLLEGE OF NURSING
KOLLAM - 1, KERALA