The Annual Quality Assurance Report (AQAR) of the IQAC
(Year of Report: 2017-18)

Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE, INDIA

BISHOP BENZIGER COLLEGE OF NURSING
(Accredited by NAAC with B grade)
PB. No. 46, Sastri Junction,
Kollam – 691 001, Kerala.
E-mail: bbcon_official@yahoo.co.in
Ph: No. 0474-2765582
The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

**1. Details of the Institution**

<table>
<thead>
<tr>
<th>1.1 Name of the Institution</th>
<th>Bishop Benziger College of Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.2 Address Line 1</td>
<td>P.B No.46</td>
</tr>
<tr>
<td>Address Line 2</td>
<td>Sastri Jn.</td>
</tr>
<tr>
<td>City/Town</td>
<td>Kollam</td>
</tr>
<tr>
<td>State</td>
<td>Kerala</td>
</tr>
<tr>
<td>Pin Code</td>
<td>691001</td>
</tr>
<tr>
<td>Institution e-mail address</td>
<td><a href="mailto:bbcon_official@yahoo.co.in">bbcon_official@yahoo.co.in</a></td>
</tr>
<tr>
<td>Contact Nos.</td>
<td>0474-2765582 8281302895</td>
</tr>
<tr>
<td>Name of the Head of the Institution</td>
<td>Prof. Dr. Anoopa K.R</td>
</tr>
<tr>
<td>Tel. No. with STD Code:</td>
<td>0474-2765582</td>
</tr>
</tbody>
</table>
Mobile: 8281302895

Name of the IQAC Co-ordinator: Prof. Annal Angeline

Mobile: 8156869689

IQAC e-mail address: bbconnaac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*  
KLCOGN23990

1.4 **NAAC Executive Committee No. & Date:**  
*(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution’s Accreditation Certificate)*  

1.5 Website address: www.bbconkollam.org


1.6 **Accreditation Details**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Cycle</th>
<th>Grade</th>
<th>CGPA</th>
<th>Year of Accreditation</th>
<th>Validity Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st Cycle</td>
<td>B</td>
<td>2.77</td>
<td>2016</td>
<td>2021</td>
</tr>
<tr>
<td>2</td>
<td>2nd Cycle</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>3rd Cycle</td>
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<td></td>
</tr>
<tr>
<td>4</td>
<td>4th Cycle</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

1.7 **Date of Establishment of IQAC:**  
DD/MM/YYYY  
07.01.2015

1.8 **AQAR for the year (for example 2010-11)**  
2017-2018
1.9 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR______________07.07.2017____________________(DD/MM/YYYY)

ii. AQAR______________ ______________(DD/MM/YYYY)

iii. AQAR______________ ______________(DD/MM/YYYY)

iv. AQAR______________ ______________(DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☑ No ☐

Constituent College Yes ☐ No ☑

Autonomous college of UGC Yes ☐ No ☑

Regulatory Agency approved Institution Yes ☑ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☑ Men ☐ Women ☐

Urban ☑ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☑

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☑ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges) Kerala University of Health Sciences
1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

- Autonomy by State/Central Govt. / University
- University with Potential for Excellence
- DST Star Scheme
- UGC-Special Assistance Programme
- UGC-Innovative PG programmes
- UGC-COP Programmes

### 2. IQAC Composition and Activities

<table>
<thead>
<tr>
<th>2.1 No. of Teachers</th>
<th>07</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.2 No. of Administrative/Technical staff</td>
<td>01</td>
</tr>
<tr>
<td>2.3 No. of students</td>
<td>02</td>
</tr>
<tr>
<td>2.4 No. of Management representatives</td>
<td>04</td>
</tr>
<tr>
<td>2.5 No. of Alumni</td>
<td>01</td>
</tr>
<tr>
<td>2.6 No. of any other stakeholder and Community representatives</td>
<td>02</td>
</tr>
<tr>
<td>2.7 No. of Employers/ Industrialists</td>
<td>-</td>
</tr>
<tr>
<td>2.8 No. of other External Experts</td>
<td>02</td>
</tr>
<tr>
<td>2.9 Total No. of members</td>
<td>20</td>
</tr>
<tr>
<td>2.10 No. of IQAC meetings held</td>
<td>06</td>
</tr>
</tbody>
</table>
2.11 No. of meetings with various stakeholders:

<table>
<thead>
<tr>
<th>Non-Teaching Staff</th>
<th>Students</th>
<th>Faculty</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>04</td>
<td>04</td>
<td>10</td>
<td>03</td>
</tr>
</tbody>
</table>

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☑
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)
   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

<table>
<thead>
<tr>
<th>Total Nos.</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>Institution Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td></td>
<td></td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

   (ii) Themes

1. Essentials of Research & Statistics on 5th Aug 2017
3. Integrating Simulation in maternal & child health Nursing education on 11.08.2017
4. Conducted one day Seminar on mental Health day Oct 7th 2017 on the topic “Mental Health in Work Place”.

2.14 Significant Activities and contributions made by IQAC

1. Received Membership in the United Nation Academic Impact (UNAI) on 29 Sep 2017.
2. Membership in World Alliance Of Breast Feeding Actions
3. Conducted curriculum workshop and analysed teaching learning activities.
4. Regular Faculty meeting / HOD meeting.
5. Initiation of Social extension activities by the faculty/ students.
6. Release of Alumni news letter and college magazine
7. Annual release of nursing enquete – abstract of Investigation in nursing education
and practice.

8. organized Students empowerment activity on self defence training by women cell of police department Kollam, Kerala

9. Students retreat for two days.

10. Conducted tutorial classes for slow learners.

11. Observance of all National health days.

12. Ongoing subject clinic.


14. Conducted State and institutional level Seminars, Workshops.

15. Conducted the Department research activities.

16. Distributed Awards for Best Faculty performer, Best Outgoing student and Merit students.

17. Conducted Regular Mentor Mentee Meetings.

18. Community outreach programmes through Community Health Nursing Department with collaboration of other departments and government bodies.

19. Maintenance of Green campus and vegetable garden & paddy field in the Campus.

20. Conducted Monthly Joint Clinical Committee Meetings.

21. Carried out staff development / welfare activities.

22. Faculty and students participated in University level training programs.

23. Facilitated innovative teaching learning activities like OSCE and clinical pathways

24. Conducted Internal and External academic audit.

25. Conducted Career guidance program and campus recruitment for final year B.Sc. nursing students.


27. Course feedback was collected and analysed at the end of the academic year.
28. Faculty attended various training program at Kerala University Of Health Sciences
29. Faculty members are encouraged to do E- learning on HIV/ Aids.
30. Conducted Sports/ Arts day. Students attended State and zonal level competitions
31. Continuation of community project- Certificate programme in Community Health collaboration with NHM Project, Kollam Dist ( Content Delivery through community Radio Benziger and contact Classes)
32. Monthly students talent show programme organized by SNA

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

<table>
<thead>
<tr>
<th>Plan of Action</th>
<th>Achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Membership in the United Nation Academic Impact (UNAI)</td>
<td>Received membership on 29 Sep 2017.</td>
</tr>
<tr>
<td>2. Membership in World Alliance Of Breast Feeding Actions</td>
<td></td>
</tr>
<tr>
<td>3. Conduct Institutional Curriculum Workshop</td>
<td>Institutional Curriculum workshop was conducted on 15.08.2017</td>
</tr>
</tbody>
</table>
| 4. Orientation Classes for II, III & IV year B.Sc. (N) students | II yr B.Sc. Nursing – 10.08.2017  
III yr B.Sc. Nursing - 10.08.2017  
IV yr B.Sc. Nursing - 10.08.2017 |
| 5. Organize two weeks of orientation program for I year B.Sc. Nursing Students ( New admission) | Orientation program was conducted from 28.09.2017 to 13.10.2017 |
| 6. Collect course feedback and graduate feedback from students | Course feedback and Graduate feedback was collected and analysed |
| 7. Conduct Performance Appraisal for faculty members | Conducted Performance Appraisal for all faculty members and individual feedback was given by the Head of the Institution |
| 8. Initiation of social extension activity by students/ faculty | Health camp was organized at Balikamandiram on 15th Aug 2017.  
Faculty members conducted Extension activities like Health Screening for the in makes at the homes of the Quilon Social Service Society, Kollam.  
Conducted Health Education and awareness class on palliative care at Don Bosco Technical College, Kollam. |
<table>
<thead>
<tr>
<th></th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Annual release of college magazine and alumni newsletter</td>
<td>College Magazine and Alumni newsletter was released on 19.08.2017</td>
</tr>
<tr>
<td>10</td>
<td>Annual release of nursing enquete – abstract of Investigation in nursing education and practice.</td>
<td>College Research Bulletin was released on 19.08.2017</td>
</tr>
<tr>
<td>11</td>
<td>Conduct two days students retreat</td>
<td>Student retreat was conducted on 08.12.2017 &amp; 09.12.2017</td>
</tr>
<tr>
<td>12</td>
<td>Conduct self defence classes for students, faculty members and non teaching staffs.</td>
<td>Self defence classes for students, faculty members and non teaching staffs was conducted by women cell of police department Kollam, Kerala on 13.12.2017</td>
</tr>
<tr>
<td>13</td>
<td>Conduct mentor- mentee meetings</td>
<td>Regular Mentor- Mentee meeting was conducted</td>
</tr>
<tr>
<td>14</td>
<td>Established library with add on books / journals</td>
<td>Totally 208 new books were added to the library.</td>
</tr>
<tr>
<td>15</td>
<td>Observance of all National &amp; International Health Days</td>
<td>July 31st – August 3rd - Students participated in KUHS South Zone Arts Fest at BBCON.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aug 1-7 2017 World Breast feeding week celebrated with various health awareness activities.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>August 15th 2017– Independence Day was celebrated with voluntary service at community.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sep 29th 2017– World Heart day – Health talk and CPR Demonstration were conducted at Bishop Benziger Hospital, Kollam.</td>
</tr>
<tr>
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<td></td>
<td>Oct 10th 2017– World Mental Health Day Observed with seminar by the guest lecturer. Radio talk was given by the Department.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Observed World Diabetes Day on 14th Nov 2017, Free health check-up camp was conducted at Bishop Benziger Hospital, Kollam.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nov 10th 2017 - Observed World Immunization Day by Child Health Department and Obstetrics and Gynaecological Nursing Department.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dec 1st 2017 - Observed World AIDS Day by Participating in the awareness rally..</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Observed World Cancer Day on Feb 4th 2018. A radio talk was given by Medical Surgical Department.</td>
</tr>
</tbody>
</table>
Celebrated women empowerment day on March 8th 2018 - conducted awareness program at Community Health centre, and college.

March 12th 2018– World Kidney Day was observed. Mass health education was given at Community Health Centre and poster presentation was conducted at Bishop Benziger Hospital, Kollam.

March 24th 2018– World TB Day was observed with health awareness programme at Community Health Centre, Pallithottam.

April 7th 2018– World Health Day was observed and conducted Health awareness programme at community centre & Science Exhibition conducted at Bishop Benziger College of Nursing and participated in Health awareness Rally.

May 3rd 2018– World Asthma Day observed.

May 7th - 12th 2018– International Nurses Week celebrated. Students participated in rally and various competitions at district level. Faculty members also participated in various competition at district level and bagged the 1st and 2nd prize for the same. Students conducted exhibition on the theme “History of Nursing” at college.

May 31st 2018 - World no Tobacco Day was observed.

16. Organise awareness programs

Conducted Anti-Ragging awareness class on 03.10.2017.

Anti Drug awareness programme and Self Defence class was organized in collaboration with women cell police department of Kollam, Kerala on Dec 13th 2017.

Conducted Radio Talk on mental Health day Oct 7th 2017 on the topic “Mental Health in Work Place”.

Oct 9th 2017 Students and faculty attended the one day seminar on the topic “Awareness of Mental Health” which was organized by S.S. Samithi, Kollam.

17. Organise Staff Development Activities.

Monthly Continuing Nursing Education was conducted.

Faculty Attended International / National / States Conferences
One Day retreat was arranged for teaching and non teaching staffs.

Conducted experts class on mental Health day Oct 7th 2017 on the topic “Mental Health in Work Place”.

Anti Drug awareness programme and Self Defence class was organized in collaboration with women cell of police department Kollam, Kerala on Dec 13th 2017.

Conducted Anti-Ragging awareness class on 03.10.2017.

Administrative staffs attended training programme on applying information Technology organized by Kerala University of Health Science on 05 Jun 2018.


21. Tutorial for slow learner/ supplementary students. Tutorial for supplementary students of all B.Sc. batches were conducted.

22. Initiation of Paper Publication by Faculty members 7 Papers are published in national and international journals.


24. Conduct HOD / Faculty meeting. Monthly HOD’s & Faculty meeting are conducted.


*Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☑ No ☐

Management ☑ Syndicate ☐ any other body ☐

Provide the details of the action taken

AQAR was presented before the IQAC Members and Management. Suggestions are incorporated in the final draft.
Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

<table>
<thead>
<tr>
<th>Level of the Programme</th>
<th>Number of existing Programmes</th>
<th>Number of programmes added during the year</th>
<th>Number of self-financing programmes</th>
<th>Number of value added / Career Oriented programmes</th>
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</thead>
<tbody>
<tr>
<td>PhD</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PG</td>
<td>M Sc (N)</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>UG</td>
<td>B Sc (N)</td>
<td>-</td>
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</tr>
<tr>
<td>PG Diploma</td>
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<tr>
<td>Advanced Diploma</td>
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<tr>
<td>Diploma</td>
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<tr>
<td>Certificate</td>
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<td>-</td>
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<tr>
<td>Others</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Interdisciplinary - - - -
Innovative - - - -

1.2 (i) Flexibility of the Curriculum: CBCS/ Core/ Elective option/ Open options:

<table>
<thead>
<tr>
<th>Flexibility of the Curriculum</th>
<th>Yes✓ / No</th>
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</thead>
<tbody>
<tr>
<td>Choice Based Credit System</td>
<td>If yes, give details as annexure</td>
</tr>
<tr>
<td>Core</td>
<td></td>
</tr>
<tr>
<td>Elective option</td>
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</tr>
<tr>
<td>Open options</td>
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</table>

(ii) Pattern of programmes:

<table>
<thead>
<tr>
<th>Pattern</th>
<th>Number of programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester</td>
<td>-</td>
</tr>
<tr>
<td>Trimester</td>
<td>-</td>
</tr>
<tr>
<td>Annual</td>
<td>02 (B.Sc &amp; M.Sc. Nursing)</td>
</tr>
</tbody>
</table>
1.3 Feedback from stakeholders* (On all aspects)  
- Alumni  
- Parents  
- Employers  
- Students  

Mode of feedback  
- Online  
- Manual  
- Co-operating schools (for PEI)  

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Application Submitted to Kerala University of Health Sciences for starting research centre

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

<table>
<thead>
<tr>
<th>Faculty Type</th>
<th>Total</th>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>25</td>
<td>03</td>
<td>02</td>
<td>03</td>
<td>17</td>
</tr>
</tbody>
</table>

2.2 No. of permanent faculty with Ph.D.

one

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

<table>
<thead>
<tr>
<th>Faculty Type</th>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>R</td>
<td>V</td>
<td>R</td>
<td>V</td>
<td>R</td>
</tr>
</tbody>
</table>

2.4 No. of Guest and Visiting Faculty and Temporary Faculty

<table>
<thead>
<tr>
<th>Faculty Type</th>
<th>International level</th>
<th>National level</th>
<th>State level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attended</td>
<td>5</td>
<td>8</td>
<td>163</td>
</tr>
<tr>
<td>Presented papers</td>
<td>-</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>Resource Persons</td>
<td>-</td>
<td>1</td>
<td>6</td>
</tr>
</tbody>
</table>

2.5 Faculty participation in conferences and symposia:

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- clinical pathway
- E-learning
2.7 Total No. of actual teaching days
During this academic year
P.G 294
U.G 232

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students
U.G 95
P.G 100

2.11 Course/Programme wise
Distribution of pass percentage:

<table>
<thead>
<tr>
<th>Title of the Programme</th>
<th>Total no. of students appeared</th>
<th>Distinction %</th>
<th>I %</th>
<th>II %</th>
<th>III %</th>
<th>Pass %</th>
</tr>
</thead>
<tbody>
<tr>
<td>I B.Sc. Nursing</td>
<td>49</td>
<td>-</td>
<td>55</td>
<td>2</td>
<td>-</td>
<td>57</td>
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<tr>
<td>II B.Sc. Nursing</td>
<td>48</td>
<td>01</td>
<td>65.7</td>
<td>14</td>
<td>-</td>
<td>83</td>
</tr>
<tr>
<td>III B.Sc. Nursing</td>
<td>47</td>
<td>-</td>
<td>74</td>
<td>2</td>
<td>-</td>
<td>78.7</td>
</tr>
<tr>
<td>IV B.Sc. Nursing</td>
<td>32</td>
<td>9.3</td>
<td>84</td>
<td>3</td>
<td>-</td>
<td>96.8</td>
</tr>
<tr>
<td>I M.Sc. Nursing</td>
<td>07</td>
<td>-</td>
<td>03</td>
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<td>-</td>
<td>75</td>
</tr>
<tr>
<td>II M.Sc. Nursing</td>
<td>03</td>
<td>-</td>
<td>02</td>
<td>-</td>
<td>-</td>
<td>100</td>
</tr>
</tbody>
</table>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC conducted Curriculum Workshop in the beginning of the academic year 2017-2018
- Course feedback, Graduate feedback, Performance appraisal of the faculty analysed and feedback was given by the Head of the Institution and discussed in the IQAC Meeting
- Curriculum Committee Meeting conducted once in 6 months.
- Meeting with stake holders are conducted once in 3 months.
- Three Sessional exams are conducted and progresses are communicated to the parents through parents and teachers meeting. Progress reports are signed by the parents.
- Monthly student’s attendance are displayed on the notice board with their signature.
- University exam results are communicated to the parents.
- Slow learners are given special training by the faculty.
- Periodical unit test are conducted.
- Students are trained by solving the old question papers.
- Internal academic audit conducted
- External academic audit conducted
- Report of both academic audits discussed in IQAC and necessary changes are incorporated in teaching learning and evaluation

2.13 Initiatives undertaken towards faculty development

<table>
<thead>
<tr>
<th>Faculty / Staff Development Programmes</th>
<th>Number of faculty benefited</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refresher courses</td>
<td>25</td>
</tr>
<tr>
<td>Internal Faculty Improvement Programme</td>
<td>60</td>
</tr>
<tr>
<td>HRD Programmes</td>
<td>03</td>
</tr>
<tr>
<td>Orientation programmes</td>
<td>04</td>
</tr>
<tr>
<td>Faculty exchange programme</td>
<td>-</td>
</tr>
<tr>
<td>Staff training conducted by the university</td>
<td>07</td>
</tr>
<tr>
<td>Staff training conducted by other institutions</td>
<td>-</td>
</tr>
<tr>
<td>Summer / Winter schools, Workshops, etc.</td>
<td>Workshops organised -02</td>
</tr>
<tr>
<td>Others</td>
<td>-</td>
</tr>
</tbody>
</table>

2.14 Details of Administrative and Technical staff

<table>
<thead>
<tr>
<th>Category</th>
<th>Number of Permanent Employees</th>
<th>Number of Vacant Positions</th>
<th>Number of permanent positions filled during the Year</th>
<th>Number of positions filled temporarily</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Staff</td>
<td>04</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Technical Staff</td>
<td>12</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Promoting the research climate in the institution through research cell and institutional ethics committee. Essentials of Research & Statistics on 5th Aug 2017 was organised in collaboration with Kerala University of Health Sciences, Thrissur, Kerala
- Principal with Ph.D. Qualification
- Seed money given for the departmental research and research publication.
- Applied for research centre under Kerala University of Health Sciences.
- Appointed academic consultant on part time basis
- Research Consultants are appointed in the College.
- Release of Alumni newsletter and College magazine.
- Annual release of nursing enquete – abstract of Investigation in nursing education and practice.

3.2 Details regarding major projects

<table>
<thead>
<tr>
<th></th>
<th>Completed</th>
<th>Ongoing</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.3 Details regarding minor projects

<table>
<thead>
<tr>
<th></th>
<th>Completed</th>
<th>Ongoing</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>4</td>
<td>7</td>
<td>11</td>
<td>4</td>
</tr>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.4 Details on research publications

<table>
<thead>
<tr>
<th></th>
<th>International</th>
<th>National</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peer Review Journals</td>
<td>10</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Non-Peer Review Journals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e-Journals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conference proceedings</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.5 Details on Impact factor of publications:

- Range: 4.6 – 4.9
- Average: 4
- h-index: 
- Nos. in SCOPUS: 

Revised Guidelines of IQAC and submission of AQAR
3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

<table>
<thead>
<tr>
<th>Nature of the Project</th>
<th>Duration Year</th>
<th>Name of the funding Agency</th>
<th>Total grant sanctioned</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major projects</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Minor Projects</td>
<td>1</td>
<td>Bishop Benziger College of Nursing</td>
<td>25,000</td>
<td>25,000</td>
</tr>
<tr>
<td>Interdisciplinary Projects</td>
<td>1</td>
<td>Bishop Benziger College of Nursing</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Industry sponsored</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Projects sponsored by the University/College</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>i. Paper Publication</td>
<td>1 year</td>
<td>Bishop Benziger College of Nursing</td>
<td>4,000 / Dept.</td>
<td>22,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total. 20,000/-</td>
<td></td>
</tr>
<tr>
<td>ii. CNE</td>
<td>1 year</td>
<td>Bishop Benziger College of Nursing</td>
<td>1000/ Faculty</td>
<td>22,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total. 26,000/-</td>
<td></td>
</tr>
<tr>
<td>iii. Departmental Research</td>
<td>1 year</td>
<td>Bishop Benziger College of Nursing</td>
<td>5000 / Dept.</td>
<td>9,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total. 25,000/-</td>
<td></td>
</tr>
<tr>
<td>Students research projects (other than compulsory by the University)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Projects</td>
<td>1 year</td>
<td>Self funded</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other(Specify)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>71,000</td>
<td>42,950</td>
</tr>
</tbody>
</table>

3.7 No. of books published

i) With ISBN No. - Chapters in Edited Books -


3.8 No. of University Departments receiving funds from

<table>
<thead>
<tr>
<th>Department</th>
<th>UGC-SAP</th>
<th>CAS</th>
<th>DST-FIST</th>
<th>DPE</th>
<th>DBT Scheme/funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

3.9 For colleges

<table>
<thead>
<tr>
<th>Scheme</th>
<th>Autonomy</th>
<th>CPE</th>
<th>DBT Star Scheme</th>
<th>Any Other (specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

3.10 Revenue generated through consultancy

- 

3.11 No. of conferences Organized by the Institution

<table>
<thead>
<tr>
<th>Level</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>Collge level</th>
<th>Continuing nursing Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>-</td>
<td>-</td>
<td>1</td>
<td>1</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Sponsoring agencies</td>
<td>BBCON</td>
<td>BBCON BBH</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
3.12 No. of faculty served as experts, chairpersons or resource persons

<table>
<thead>
<tr>
<th>International</th>
<th>National</th>
<th>Any other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>7</td>
</tr>
</tbody>
</table>

3.13 No. of collaborations

<table>
<thead>
<tr>
<th>International</th>
<th>National</th>
<th>Any Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Nation Academic Impact &amp; World Alliance for Breastfeeding Actions</td>
<td>Nil</td>
<td>Inter departmental, Student Nurses Association, National Service Scheme, Quilon Social Service Society, Don Bosco tech, Community Radio Benziger, PRO Life, Govt. Agency through DMO</td>
</tr>
</tbody>
</table>

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

<table>
<thead>
<tr>
<th>From funding agency</th>
<th>From Management of University/College</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>50,000/-</td>
</tr>
</tbody>
</table>

3.16 No. of patents received this year

<table>
<thead>
<tr>
<th>Type of Patent</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>National</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>Nil</td>
</tr>
<tr>
<td>Granted</td>
<td>Nil</td>
</tr>
<tr>
<td>International</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>Nil</td>
</tr>
<tr>
<td>Granted</td>
<td>Nil</td>
</tr>
<tr>
<td>Commercialised</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>Nil</td>
</tr>
<tr>
<td>Granted</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

<table>
<thead>
<tr>
<th>Total</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>Dist</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

<table>
<thead>
<tr>
<th>Type of Fellowship</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>JRF</td>
<td></td>
</tr>
<tr>
<td>SRF</td>
<td></td>
</tr>
<tr>
<td>Project Fellows</td>
<td></td>
</tr>
<tr>
<td>Any other</td>
<td></td>
</tr>
</tbody>
</table>

Revised Guidelines of IQAC and submission of AQAR
3.21 No. of students Participated in NSS events:

<table>
<thead>
<tr>
<th>Day</th>
<th>Activity</th>
<th>No. Of Volunteers</th>
</tr>
</thead>
<tbody>
<tr>
<td>13th September 2017</td>
<td></td>
<td></td>
</tr>
<tr>
<td>World NSS Day (24th September 2017)</td>
<td>Healthy Youth for Healthy India</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>Visited Abhayam, Eravipuram</td>
<td></td>
</tr>
<tr>
<td>The Republic Day (26th January 2018)</td>
<td>Visit to old age home</td>
<td>50</td>
</tr>
<tr>
<td>Annual project Achievement</td>
<td>Received best institutional agricultural award</td>
<td></td>
</tr>
<tr>
<td>17th March 2018</td>
<td></td>
<td></td>
</tr>
<tr>
<td>World Health Day 7th April 2018</td>
<td>Universal health Coverage: Everyone everywhere. Health awareness rally</td>
<td>25</td>
</tr>
<tr>
<td>Nurses Week Celebration (9th May 2018)</td>
<td>Medical Exhibition at college, Awareness Rally</td>
<td></td>
</tr>
<tr>
<td>World Environment Day</td>
<td>Planting the saplings</td>
<td>35</td>
</tr>
<tr>
<td>13th Jun 2018</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.22 No. of students participated in NCC events:

<table>
<thead>
<tr>
<th>University level</th>
<th>State level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

3.23 No. of Awards won in NSS:

<table>
<thead>
<tr>
<th>University level</th>
<th>State / District level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>1</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

3rd Best Institution Award in the Government Project on Vegetable Cultivation

3.24 No. of Awards won in NCC:

<table>
<thead>
<tr>
<th>University level</th>
<th>State level</th>
<th>National level</th>
<th>International level</th>
<th>Institutional level</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
3.25 No. of Extension activities organized

<table>
<thead>
<tr>
<th></th>
<th>University forum</th>
<th>College forum</th>
<th>NCC</th>
<th>NSS</th>
<th>Any other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>-</td>
<td>7</td>
<td>50</td>
</tr>
</tbody>
</table>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Date</th>
<th>Activity</th>
<th>Venue</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>01/08/2017-07/08/2017</td>
<td>Health awareness class</td>
<td>Govt. Victoria Hospital, BBH, Community Health Centre</td>
<td>World Breast feeding week</td>
</tr>
<tr>
<td>2.</td>
<td>29/09/2017</td>
<td>Health talk and CPR demonstration</td>
<td>BBH</td>
<td>World Heart Day</td>
</tr>
<tr>
<td>3.</td>
<td>10/11/2017</td>
<td>Health talk</td>
<td>BBH</td>
<td>World immunization day</td>
</tr>
<tr>
<td>4.</td>
<td>14/11/2017</td>
<td>Free health check up</td>
<td>BBH</td>
<td>World Diabetes day</td>
</tr>
<tr>
<td>5.</td>
<td>1/12/2018</td>
<td>Health awareness rally</td>
<td>Chinnakada</td>
<td>World AIDS day</td>
</tr>
<tr>
<td>6.</td>
<td>12/03/2017</td>
<td>Poster presentation</td>
<td>BBH</td>
<td>World Kidney day</td>
</tr>
<tr>
<td>7.</td>
<td>07/04/2018</td>
<td>Health awareness class</td>
<td>Pallithottam</td>
<td>Prevention of blindness week</td>
</tr>
<tr>
<td>8.</td>
<td>07/04/2018</td>
<td>Health awareness rally</td>
<td>Chinnakada</td>
<td>World health day</td>
</tr>
<tr>
<td>9.</td>
<td>12/05/2018</td>
<td>Health awareness rally</td>
<td>Collectrate, Kollam</td>
<td>Nurses Week</td>
</tr>
</tbody>
</table>

**SNA ACTIVITIES OF THE YEAR**

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Date</th>
<th>Event</th>
<th>Place</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>05.06.2017</td>
<td>World Environmental Day</td>
<td>BBCON</td>
</tr>
<tr>
<td>2.</td>
<td>06.07.2017</td>
<td>SNA Zonal Cultural Meet</td>
<td>Mercy College</td>
</tr>
<tr>
<td>3.</td>
<td>31.07.2017 To 03.08.2017</td>
<td>RUHS South Zone Arts Fest</td>
<td>BBCON</td>
</tr>
<tr>
<td>4.</td>
<td>01.08.2017 To 07.08.2017</td>
<td>World Breast Feeding Week</td>
<td>BBCON</td>
</tr>
<tr>
<td>5.</td>
<td>15.08.2017</td>
<td>Independence Day</td>
<td>BBCON</td>
</tr>
<tr>
<td>6.</td>
<td>19.08.2017</td>
<td>College Day Celebration</td>
<td>BBCON</td>
</tr>
<tr>
<td>7.</td>
<td>29.08.2017</td>
<td>BSc(N) 10th Batch Farewell</td>
<td>BBCON</td>
</tr>
<tr>
<td>8.</td>
<td>30.08.2017</td>
<td>Onam Celebration</td>
<td>BBCON</td>
</tr>
<tr>
<td>9.</td>
<td>28.09.2017</td>
<td>Onam Rally</td>
<td>Kollam Corporation</td>
</tr>
<tr>
<td>10.</td>
<td>10.10.2017</td>
<td>World Mental Health Day</td>
<td>BBCON</td>
</tr>
<tr>
<td>11.</td>
<td>13.10.2017</td>
<td>Fresher's Day</td>
<td>BBCON</td>
</tr>
<tr>
<td>12.</td>
<td>10.11.2017</td>
<td>World Immunization Day</td>
<td>BBCON</td>
</tr>
</tbody>
</table>
### NSS ACTIVITIES OF THE YEAR

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Date</th>
<th>Event</th>
<th>Place</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>21.06.2017</td>
<td>International Yoga Day</td>
<td>BBCON</td>
</tr>
<tr>
<td>2.</td>
<td>05.07.2018</td>
<td>Paddy Cultivation</td>
<td>BBCON Inaugurated By Deputy Mayor, Kollam</td>
</tr>
<tr>
<td>3.</td>
<td>26.01.2018</td>
<td>Health Camp</td>
<td>ABHAYAM, Iruviuram, Kollam</td>
</tr>
<tr>
<td>4.</td>
<td>17.03.2018</td>
<td>Agriculture Award Receiving Ceremony (III Prize)</td>
<td>Adv. Raju, Forest Minister, Kerala @ Cherumoodu</td>
</tr>
<tr>
<td>5.</td>
<td>07.04.2018</td>
<td>World Health Day</td>
<td>Rally, Kollam</td>
</tr>
</tbody>
</table>

### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Existing</th>
<th>Newly created</th>
<th>Source of Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus area</td>
<td>45,735</td>
<td>-</td>
<td>College fund</td>
<td></td>
</tr>
<tr>
<td>Class rooms</td>
<td>11</td>
<td>-</td>
<td>College fund</td>
<td></td>
</tr>
<tr>
<td>Laboratories</td>
<td>7</td>
<td>2</td>
<td>College fund</td>
<td></td>
</tr>
<tr>
<td>Seminar Halls</td>
<td>1</td>
<td>-</td>
<td>PTA Fund</td>
<td></td>
</tr>
</tbody>
</table>

No. of important equipments purchased (≥ 1-0 lakh) during the current year:

<table>
<thead>
<tr>
<th>No. of important equipments purchased (≥ 1-0 lakh) during the current year.</th>
<th>Speakers</th>
<th>Portable LCD</th>
<th>Printer</th>
<th>Blazers</th>
<th>College fund</th>
<th>College fund</th>
<th>College fund</th>
<th>PTA Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Value of the equipment purchased during the year (Rs. in Lakhs):

<table>
<thead>
<tr>
<th>Value of the equipment purchased during the year (Rs. in Lakhs)</th>
<th>Speaker</th>
<th>Portable LCD</th>
<th>Printer</th>
<th>Blazers</th>
<th>College fund</th>
<th>College fund</th>
<th>College fund</th>
<th>PTA Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1525/-</td>
<td>69,800/-</td>
<td>11,500/-</td>
<td>90,000/-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Others

<table>
<thead>
<tr>
<th>Others</th>
<th>1,18,525</th>
</tr>
</thead>
</table>
4.2 Computerization of administration and library

- Use of DELNET Training for faculty members and students
- Computerisation of Finance Department of the Institution
- Digital Display Board installed in the Institution.
- Wi-Fi facility available for students and teachers

4.3 Library services:

<table>
<thead>
<tr>
<th></th>
<th>Existing</th>
<th>Newly added</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No.</td>
<td>Value</td>
<td>No.</td>
</tr>
<tr>
<td>Text Books</td>
<td>6109</td>
<td>194</td>
<td>6303</td>
</tr>
<tr>
<td>Reference Books</td>
<td>978</td>
<td>14</td>
<td>992</td>
</tr>
<tr>
<td>e-Books</td>
<td>2,20,00,000</td>
<td>46,61,564</td>
<td>2,66,61,564</td>
</tr>
<tr>
<td>Journals</td>
<td>37</td>
<td>1</td>
<td>38</td>
</tr>
<tr>
<td>e-Journals</td>
<td>37,098</td>
<td></td>
<td>40,000</td>
</tr>
<tr>
<td>Digital Database</td>
<td>DELNET</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD &amp; Video</td>
<td>330</td>
<td>02</td>
<td>332</td>
</tr>
<tr>
<td>Others (specify)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4.4 Technology up gradation (overall)

<table>
<thead>
<tr>
<th></th>
<th>Total Computers</th>
<th>Computer Labs</th>
<th>Internet</th>
<th>Browsing Centres</th>
<th>Computer Centres</th>
<th>Office</th>
<th>Depart -ments</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>31</td>
<td>8</td>
<td>24</td>
<td></td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>13</td>
</tr>
<tr>
<td>Added</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>31</td>
<td>8</td>
<td>24</td>
<td></td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>13</td>
</tr>
</tbody>
</table>

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- E-grantz training program for IT staff.
- 10 Hrs by external Faculty classes for 1st year B.Sc. Nursing Students.
- University conducted training programme for IT staffs.
- One staff appointed IT support for students research Projects.
4.6 Amount spent on maintenance in lakhs:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) ICT</td>
<td>82,825/-</td>
</tr>
<tr>
<td>ii) Campus Infrastructure and facilities</td>
<td>3,97,910/-</td>
</tr>
<tr>
<td>iii) Equipments</td>
<td>13,000/-</td>
</tr>
<tr>
<td>iv) Others</td>
<td>90,000/-</td>
</tr>
<tr>
<td>Total</td>
<td>4,93,735/-</td>
</tr>
</tbody>
</table>

Criterion – V

5. Student Support and Progression

SIGNIFICANT ACTIVITIES AND CONTRIBUTION MADE BY IQAC

- Curriculum workshop
- Regular faculty meeting / HOD meeting
- Orientation classes conducted for all the batch students in the beginning of the academic year.
- Initiation of extension activities in the community
- Release of alumni newsletter and college magazine and
- Retreat for students
- Organizing Students tour
- Regular PTA and Alumni meeting
- Updating students activities in the Web site
- Established library with add on books/ journals.
- Observance of national and international health days
- Social extension services on national and international day.
- Regular mentor mentee meetings
- Subject clinic for the slow learners
- Student support and guidance programme (SSGP) for students with learning difficult
- Special concentration for the slow learners with subject tutorial classes
- Guidance cell, placement cell, grievance Redresses cell and welfare activities support the students.
- Special concentration for the needy students with learning difficulties.
- Provision made for co-curricular talents through SNA and NSS
- Community outreach programmes through community health nursing department
- Geriatric training program and NSS leadership training programme for the faculty from university
- Inspection training program for the principal / faculty
- Monthly CNE and Faculty development program
- Fund and Agricultural Award for the performance of NSS from agricultural department
- Training programmes for students in university level
- Facilitated innovative teaching learning activities like OSCE and Reflective diary
- Internal and external Academic audit conducted and feedback was given by the head of the institution.
- Green audit conducted and recorded.
- Anti-ragging training program
- Collaboration with WABA and United Nations Academic Impact (UNAI)
- Logistic support for student projects.
- Self-defence training for students organized in collaboration with Women cell of police department Kollam, Kerala.

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Orientation classes conducted for all the batch students in the beginning of the academic year.
> Conducting tutorials.
> Subject Clinics.
> CNE for the PG Students.
> Research and Projects, Medical Camp, School Health Programme.
> Participation in Government collaboration activities.
> Logistics Support for UG and PG students
> Health insurance coverage.
> Training programme for Career development & placement
> Campus selection by reputed institution.
> Documents maintained regarding use of Students Support and Guidance Programme.
> Monthly Attendance of the students are displayed on the notice board.
> Important academic & non-academic events are displayed on the digital display.
> Logistics support for online scholarship applications.
> Special Counselling programme for 1st year B.Sc. nursing students.
5.2 Efforts made by the institution for tracking the progression

- Organised Curriculum Workshop on 15.08.2017
- Opportunity for higher education.
- Placement for the students in parent hospital.
- Campus placement for the students in the reputed Hospitals all over India.
- Conducted Unit test
- Conducted three Sessional exams
- Students had undertaken model exams in theory and practical.
- Question paper solving.
- Conducted three PTA meetings to inform the students progress
- University Results are communicated to the Parents.
- Feedback from the students on the academic performance
- Graduate feedbacks are collected and analysed
- Informal feedback from PTA and Alumni
- Internal & External Audits are conducted and feedback given by the head of the institution.

5.3 (a) Total Number of students

<table>
<thead>
<tr>
<th></th>
<th>UG</th>
<th>PG</th>
<th>Ph. D.</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Year</td>
<td>198</td>
<td>10</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>This Year</td>
<td>71</td>
<td>12</td>
<td>-</td>
<td>115</td>
</tr>
</tbody>
</table>

(b) No. of students outside the state

- 

(c) No. of international students

- 

<table>
<thead>
<tr>
<th></th>
<th>Men</th>
<th>%</th>
<th>Women</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>No</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>General</td>
</tr>
<tr>
<td>SC</td>
<td>SC</td>
</tr>
<tr>
<td>ST</td>
<td>ST</td>
</tr>
<tr>
<td>OBC</td>
<td>OBC</td>
</tr>
<tr>
<td>Physically Challenged</td>
<td>Physically Challenged</td>
</tr>
<tr>
<td>Total</td>
<td>Total</td>
</tr>
<tr>
<td>60</td>
<td>71</td>
</tr>
<tr>
<td>6</td>
<td>12</td>
</tr>
<tr>
<td>128</td>
<td>115</td>
</tr>
<tr>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>194</td>
<td>198</td>
</tr>
</tbody>
</table>

Demand ratio BSc 1:40
MSc 1:1
Dropout percentage 2.09%
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Arranged a class on Canada immigration
- BLS certificate training programme for the outgoing batch students.
- Training on reflective practice conducted in collaboration with INSCOL

No. of students beneficiaries: 49

5.5 No. of students qualified in these examinations

<table>
<thead>
<tr>
<th>NET</th>
<th>SET/SLET</th>
<th>GATE</th>
<th>CAT</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IAS/IPS etc</th>
<th>State PSC</th>
<th>UPSC</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>10</td>
<td>1</td>
<td>Nil</td>
</tr>
</tbody>
</table>

5.6 Details of student counselling and career guidance

- 50 Students of 1st Year BSc nursing received counselling service from Fr. Jose Puthenvedu.
- 49 Students of outgoing batch attended the career guidance programme
- Students support and guidance programme are organized for all batch of students.
- Part time faculty appointed for academic counselling
- Students need special counselling service are refer to the counsellors.
- Faculty are trained in counselling programme organized by Kerala University of Health Sciences.

No. of students benefitted: 99

5.7 Details of campus placement

<table>
<thead>
<tr>
<th>On campus</th>
<th>Off Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Organizations Visited</td>
<td>Number of Students Participated</td>
</tr>
<tr>
<td>2</td>
<td>30</td>
</tr>
</tbody>
</table>

5.8 Details of gender sensitization programmes

- Self defence programme was conducted in collaboration with women cell of police Department, Kollam Kerala.
- Guest Lecturer was organized regarding Women empowerment programme
- Role play on women empowerment at Community Health Centres.
5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

<table>
<thead>
<tr>
<th></th>
<th>State/ University level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State/ University level</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National level</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>International level</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No. of students participated in cultural events

<table>
<thead>
<tr>
<th></th>
<th>State/ University level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultural</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State/ University level</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National level</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>International level</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Zonal level - 32 students participated

NSS Unit level -12

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>08.02.2018</td>
<td>SNA General Body meeting</td>
</tr>
<tr>
<td>13.02.2018</td>
<td>Lamp lighting &amp; Graduation Ceremony</td>
</tr>
<tr>
<td>16.03.2018</td>
<td>SNA Arts Day</td>
</tr>
<tr>
<td>17.03.2018</td>
<td>SNA Sports Meet</td>
</tr>
<tr>
<td>27.03.2018</td>
<td>SNA South zone meet</td>
</tr>
<tr>
<td>28.05.2018</td>
<td>SNA Executive Meeting</td>
</tr>
</tbody>
</table>

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 4 National level - International level -

Cultural: State/ University level - National level - International level -
5.10 Scholarships and Financial Support

<table>
<thead>
<tr>
<th>Financial support from institution</th>
<th>Number of students</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial support from government</td>
<td>12</td>
<td>Rs. 2,25,000/-</td>
</tr>
<tr>
<td>Financial support from other sources</td>
<td>38</td>
<td>Rs. 9,45,000/-</td>
</tr>
<tr>
<td></td>
<td>E-Grants - 15</td>
<td>Rs. 19,83,240/-</td>
</tr>
<tr>
<td></td>
<td>Fisheries Dept. - 15</td>
<td>Rs. 12,51,660/-</td>
</tr>
<tr>
<td></td>
<td>SNA</td>
<td>Rs. 24,000/-</td>
</tr>
<tr>
<td></td>
<td>KUHS Scholarship</td>
<td>Rs. 2,40,000/-</td>
</tr>
<tr>
<td>Number of students who received International/ National recognitions</td>
<td>NIL</td>
<td>-</td>
</tr>
</tbody>
</table>

| 2017-2018 | Total - Rs. 46,68,900/- |

5.11 Student organised / initiatives

- Fairs: State/ University level [ ] National level [ ] International level [ ]
- Exhibition: State/ University level [ ] National level [ ] International level [ ]

- Free Health Checkup on World diabetics day on BBH
- Medical Exhibition on nurses week
- CPR demonstration on world heart day
- Medical Exhibition on Oncology
- Poster Presentation on world kidney day
- Flash mob on management hypertension and importance of hand washing

5.12 No. of social initiatives undertaken by the students

- NSS: 12, COMMUNITY: 12

5.13 Major grievances of students (if any) redressed: __Nil_______________________________
Criteria – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the Institution

Our vision is:
To make qualitative contribution to health care through educational preparation based on sound educational principles and Christian values to personnel who are dedicated to healing ministry.

Our mission is:

- To prepare young nursing professionals, competent to deliver comprehensive holistic health care with special emphasis on community health services to meet the health needs of medically underprivileged areas of our community.
- Health care and upliftment of the population of Kollam district and surrounding area through quality educational preparation of Student nurses.
- To uphold the ethical values, be loyal to the higher ideas of the health profession.
- To foster team work and cooperative effort in the institution.
- To uphold respect for human life from the moment of conception to its natural end and cultivate a genuine feeling of compassion for the patients.
- To conduct research activities, execute social services and motivate community development programs.
- To promote and motivate students to cultivate leadership qualities.

6.2 Does the institution/Department has a Management Information System

Yes,
Institution has the management information system
Whatsapp group
System manager appointed
- Digital Display Board
- Public Addressing System
- SMS Service
- E-mail
- Bell Alarm System
- Intercom
6.3 Quality improvement Strategies adopted by the Institution/Department for each of the following:

6.3.1 Curriculum Development

- Periodical feedback system implemented
- Conducted internal and external academic audits
- Expert’s class was organised.
- Periodical committee meetings conducted.
- Biannual institutional Curriculum Committee meeting
- Attending university curriculum committee meeting in the form of principal meet
- Graduate feedback and student’s feedback in the college level.
  Head of the institution gave feedback to the faculty individually based on the performance appraisal
- Implementing revised syllabus of the university
- Informed feedback from stakeholder
- National and State level conferences for PG students
- Conducted Regular Faculty Development Programme and continuing nursing education programme at College and Hospital settings
- Monthly attendance of the students are informed to the students and displayed on the notice board.

6.3.2 Teaching and Learning

- Adopted various Teaching learning methods like clinical pathway, Subjects clinics, Quiz and observation visit to various institutions.
- Incorporated practical experience for anatomy, physiology and biochemistry in preclinical lab.
- Use of preclinical lab for all the batch students.
- Subject Clinic conducted by the advanced leaners.
- Training programme to faculty and students on self defence
- Basic life support (BLS) classes arranged for students and faculty
- Clinical training given through own and affiliated Hospitals
- Tutorial class for failed and weak students.
- Academic consultant appointed on part time basis.
- Research consultant appointed on part time basis.

### 6.3.3 Examination and Evaluation

- Regular unit test, three seasonal exams and model exams for Theory and Practical
- Summative exam conducted by the university.
- OSCE
- Quiz
- Academic Audit 2017-18 by internal quality assurance committee and external experts
- Performance appraisal for faculty and feedback by the head of the institution.
- Graduates feedback, Feedback from students regularly regarding course, Teaching learning Activities and other facilities.

### 6.3.4 Research and Development

- Research consultant appointed on visiting basis.
- Applied for research centre for the PHD programme.
- Students are provided with Technical Supportive staff for research project assistance Services.
- Faculty member are motivated to publish their research findings. Financial support for the publication in indexed peer reviewed journals
- Seed money Rs. 5000/- for departmental research
- Active Research committee and institutional Ethics Committee
- Finance support given for department research publication.
- Interdepartmental / collaborative participation in conference, workshops, organized faculty development programme like dual responsibility, significance and importance of simulation in Nursing Education, Faculty members are encouraged to do the scientific paper/poster presentation
- Increase in the paper publication.
- Annual release of nursing enquete – abstract of Investigation in nursing education and practice.

**Research projects done by college**

<table>
<thead>
<tr>
<th>By Whom</th>
<th>2017</th>
<th>Ongoing</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.G Students</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>P.G Students</td>
<td>3</td>
<td>11</td>
</tr>
<tr>
<td>Departmental (Faculty)</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td>Community Research Projects</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

**Research publication in the year of 2017-2018**

<table>
<thead>
<tr>
<th>Departments</th>
<th>No. of paper publication</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical surgical nursing</td>
<td>-</td>
</tr>
<tr>
<td>Child health nursing</td>
<td>3</td>
</tr>
<tr>
<td>Mental health Nursing</td>
<td>1</td>
</tr>
<tr>
<td>Community health nursing</td>
<td>2</td>
</tr>
<tr>
<td>Obstetrics and gynecological nursing</td>
<td>1</td>
</tr>
<tr>
<td>Community Project (4th Year Students)</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>8</td>
</tr>
</tbody>
</table>

6.3.5 Library, ICT and physical infrastructure/instrumentation

- Added new books to the library (208)
- Library enhanced with new national and international journals.
- Opened new backup room for library.
- Opened new academic skill lab for Child health Nursing and advanced Medical surgical Nursing
- E-learning (DELNET)
- OPAC
- ICT Enabled classrooms
- Auditorium Renovated
- New Academic Lounge Constructed
- Portable LCD Projector provided
### 6.3.6 Human resource Management

- Government training programme attended by office staff for Scholarship programme.
- Training to the non teaching staff on operation and use of various office equipments.
- Involving the students & non-teaching in various institutional committees.
- Campus interview.
- Participation in regional level competition through SNA.
- Curriculum workshop in institutional I level.
- Students attended leadership training programme at university.
- Organize workshop for faculty and non teaching staff on Ethics in college.

### 6.3.7 Faculty and Staff recruitment

- Recruitment on the basis of institutional policy
- Staff retention rate is very high due to the stress free atmosphere. (after July 2017 only four faculty resigned for a higher education / Government Job and it was replaced immediately)

### 6.3.8 Industry Interaction / Collaboration

- Membership in UNAI and WABA
- Faculty as reviewer in International Society of Psychiatric-mental health Nurses journal
- Organised activities in the college with Fisher man Community Development Programme (FCDP), Bishop Benziger Hospital, Quilon Social Service society (QSS), SS Samithi.
- Inter collaborative Departmental Research
- Continued Nursing Education class for own Hospital Staff Nurses
- Public awareness class by our faculty and students
- Awareness classes for adolescents home children's through NSS activities
- Campus placement by reputed institutions
6.3.9 Admission of Students

- Selection of students (PG and UG) through the Association of the Managements of Christian Self Financing Nursing Colleges of Kerala 50% and Government 50%

<table>
<thead>
<tr>
<th>Category</th>
<th>BSc Nursing</th>
<th>MSc Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merit</td>
<td>19</td>
<td>01</td>
</tr>
<tr>
<td>SC</td>
<td>5</td>
<td>-</td>
</tr>
<tr>
<td>Management</td>
<td>26</td>
<td>02</td>
</tr>
<tr>
<td>Total</td>
<td>50</td>
<td>03</td>
</tr>
</tbody>
</table>

6.4 Welfare Schemes for

- Teaching: ESI and PF for Eligible faculty, Maternity leave for all the staffs. Festival gift, Salary advance facilities for justifiable needs as mentioned in the last report
- Non-Teaching: ESI, PF, Emergency contingency loan, festival gift as mentioned in the last report
- Students: Scholarship from (Student Nurses Association, MCM, E-grant for SC/ST, Management & Kerala University of Health Science) BLS Training, Campus Selection, Health Insurance Coverage for all students.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes, Financial audit for 2016-17 was audited and new proposal of budget prepared
6.7 Whether Academic and Administrative Audit (AAA) has been done?

- Academic internal audit was conducted on 25-01-2018
- Academic external audit conducted on 17-04-2018

<table>
<thead>
<tr>
<th>Audit type</th>
<th>External Yes/No</th>
<th>Agency</th>
<th>Internal Yes/No</th>
<th>Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic</td>
<td>Yes</td>
<td>Principal, PRS College of Nursing, Trivandrum</td>
<td>Yes</td>
<td>Internal Faculty</td>
</tr>
<tr>
<td>Administrative</td>
<td>YES</td>
<td>Alphonse &amp; Co., Kollam</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6.8 Does the University/Autonomous College declare results within 30 days?

<table>
<thead>
<tr>
<th></th>
<th>For UG Programme</th>
<th>For PG Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- Exam Online Registration
- Online Question Paper download
- Clubbing of centre for supplementary exam
- Photocopy of Answer Booklets can be availed by the students for verification.
- Applying for re-totalling are permitted by the university
- Periodical exam booklet and stationary stock verification by the university
- CCTV, generator, Inverter, and internet connection by 2 providers

6.10 What effort are made by the University to promote autonomy in the affiliated / constituent college?

Flexibility in curriculum implementation are planned at Institution level.

6.11 Activities and support from the Alumni Association

- Newsletter released for the year 2017
- Cash Award for the best outgoing students
- Finance Supported for Furnishing Academic Lounge
- Alumni Generalbody meeting and get together conducted every year
- Alumni executive meeting conducted
6.12 Activities and support from the parent – Teacher Association

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>In PTA executive meeting discussed about Academic Lounge and Renovation of Auditorium, finance support was given by PTA for the same activities</td>
</tr>
<tr>
<td>2.</td>
<td>PTA Executive meeting conducted on 17.01.2018.</td>
</tr>
<tr>
<td>3.</td>
<td>General body of PTA Meeting conducted. Periodical PTA for all the BSc and MSc Nursing Students after the Sessional Exams.</td>
</tr>
<tr>
<td>4.</td>
<td>The graduation gown purchase and maintenance cost is contributed from the PTA Fund</td>
</tr>
</tbody>
</table>

6.13 Development Programme for support staff

- Finance support
- Maternity leave
- Government training programme on various government scholarship
- Induction program is conducted for the supportive staff on mental health at working environment

6.14 initiatives take by the Institution/Development to make the campus eco-friendly

- Environmental Audit conducted on 27/02/2017
- Maintenance of vegetable garden by students and faculty
- Plastic free campus initiatives
- Paddy cultivation and vegetable garden funded by agricultural department

**CRITERION – VII**

7. INNOVATIONS AND BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

- 7.1.1 Membership in United Nations Academic Impact
- 7.1.2 Annual project by students as a part of United Nations Academic Impact
- 7.1.3 New Graduate Gowns
- 7.1.4 Introduction of keyboard for College Assembly
- 7.1.5 Collection centre for electronic waste disposal.
- 7.1.6 Addition of Lab facility for Child Health Nursing and Medical Surgical Nursing.
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year.

As per the action plan decided upon the beginning, most of the activities were carried out. The internal and external audit were conducted, which gave recommendations to maintain and file documents as well as the smooth functioning of the IQAC.

- Conducted curriculum planning on 15/8/2017 and teaching learning activities were analysed.
- Monthly HOD / Faculty Meetings
- Conducted monthly Joint Clinical Meetings
- Carried out staff development and Welfare activities like various CNEs, staff tour on 21/9/2017
- Social extension activities by students and faculty like First aid training at Karmala Rani B.Ed College on 25/9/2017 and several Health Awareness programs at Community centres.
- Release of Alumni News letter and college magazine on 19/8/2017
- Students Retreat on 15/12/2017 & 16/12/2017
- Conducted tutorial classes for slow learners from 11/4/2018-11/5/2018
- Conducted Subject Clinics for all subjects
- Anti Drug awareness and Self defence classes guided by Kollam Police on 13/12/2017
- Conducted state and institutional level seminars, workshops and conference
- Staff Empowerment Programme was organized at Institution.

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Date</th>
<th>Type of Program</th>
<th>Topic</th>
<th>Resource Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>5/8/2017</td>
<td>In-house CNE</td>
<td>Essentials of Research &amp; Statistics</td>
<td>Dr. Aneesh</td>
</tr>
<tr>
<td>2</td>
<td>11/8/2017</td>
<td>In-house CNE</td>
<td>Integrating Simulation in MCH Nursing</td>
<td>Dr. Girija</td>
</tr>
<tr>
<td>3</td>
<td>15/12/2017</td>
<td>In-house CNE</td>
<td>Research methodology</td>
<td>Mrs.Asha</td>
</tr>
<tr>
<td>4</td>
<td>16/12/2017</td>
<td>In-house CNE</td>
<td>Statistics</td>
<td>Dr. Aneesh</td>
</tr>
<tr>
<td>5</td>
<td>4/4/2018</td>
<td>State level</td>
<td>Dual Responsibility</td>
<td>Various</td>
</tr>
</tbody>
</table>

- All five departments selected new research project
- Best Faculty Performance, Best Outgoing and merit students were awarded
- Conducted regular mentor mentee meetings
- Strengthening of Community health promoter course
- Active Prolife session for students on 21/3/2018
- Maintenance of Green Campus and vegetable garden
- 4 Faculty and 1student attended university level training programs at KUHS
- Facilitated innovative teaching learning activity like OSCE
- Conducted internal academic audit on 25/1/2017 and external academic audit on 17/4/2018
- Conducted career guidance program and campus recruitment for 4th year BSc Nursing students
- Conducted faculty performance appraisal by Head of the institution
- Course feedback was collected and analysed at the end of academic year
- Faculty attended international seminars –5 members attended SOLACE: On Oncology® Resort Back Water Ripples, Organized by Caritas College of Nursing, Kottayam, Kerala.
- Faculty members are encouraged to do E-learning of HIV/AIDS.
- Conducted Arts day on 16/3/2018 and Sports day on 17/3/2018
- Observance of national health days.
<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Date</th>
<th>Activity</th>
<th>Venue</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.</td>
<td>01/08/2017-07/08/2017</td>
<td>Health awareness class</td>
<td>Govt. Victoria Hospital</td>
<td>World Breast feeding week</td>
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<tr>
<td>11.</td>
<td>29/09/2017</td>
<td>Health talk and CPR demonstration</td>
<td>BBH</td>
<td>World Heart Day</td>
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<tr>
<td>12.</td>
<td>10/11/2017</td>
<td>Health talk</td>
<td>BBH</td>
<td>World immunization day</td>
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<tr>
<td>13.</td>
<td>14/11/2017</td>
<td>Free health check up</td>
<td>BBH</td>
<td>World Diabetes day</td>
</tr>
<tr>
<td>14.</td>
<td>1/12/2018</td>
<td>Health awareness rally</td>
<td>Chinnakada</td>
<td>World AIDS day</td>
</tr>
<tr>
<td>15.</td>
<td>12/03/2017</td>
<td>Poster presentation</td>
<td>BBH</td>
<td>World Kidney day</td>
</tr>
<tr>
<td>16.</td>
<td>07/04/2018</td>
<td>Health awareness class</td>
<td>Pallithottam</td>
<td>Prevention of blindness week</td>
</tr>
<tr>
<td>17.</td>
<td>07/04/2018</td>
<td>Health awareness rally</td>
<td>Chinnakada</td>
<td>World health day</td>
</tr>
</tbody>
</table>

7.3 **Give two Best practices of the Institution**

- Monthly Joint Clinical Committee Meetings
- Seed money for Continuing Nursing Education, Research works and publications.

7.4 **Contribution to environmental awareness / protection**

7.4.1 The institution conducts awareness classes for students on need to need basis

7.4.2 Reduced use of plastic water bottles

7.4.3 Paper free Communication

7.4.4 Biogas plant

7.4.5 Usage of steel glasses and plates

7.4.6 Strengthening of Plastic free initiative

7.5 **Whether Environmental Audit was conducted?**  YES

   It was conducted on 25.10.2017 and report was submitted to IQAC

7.6 **Any other relevant information the institution wishes to add.**

**Strength:**

- Increase in the number of research publications
- Completion of PhD by one faculty.
- Collaboration with UNAI/WABA
- Monthly HOD/ Faculty / Coordinators meetings
• Periodic PTA meetings for updating on students performances
• Faculty attending CNE programs regularly
• Updated library facilities including DELNET
• Hand book for faculty to update daily duties

Weakness:
• Less number of Phd Faculty

Opportunities:
• Spacious and green campus
• Seed money for attending CNE, research work and publications
• Specialised hospital for clinical training
• Leadership training for students at university level
• Physical training classes

Threats:
• Decline in PG admissions

8. Plans of institution for next year – ANNEXURE IV

• Extension of Skill Lab facilities.
• National Conference on Current Trends in Nursing
• Establish a new forum for students and faculty – “Lesson Learned”, where they can share their mistakes identified in practice and the Lesson Learned for corrections.
• Refresher Course on Research organised by College research Cell
• Establishing a Research Centre in College
• Innovative teaching Learning methods like Story board teaching & Research Books.

Name Prof. ANNAL ANGELINE Name Dr. ANOOPA. K. R.

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC

Dr. ANOOPA. K.R. Ph.D (N)
PRINCIPAL
BISHOP BENZIGER COLLEGE OF NURSING
KOLLAM - 1, KERALA
ANNEXURE - 1
PLAN OF THE YEAR 2017—18

August - “In their hearts humans plan their course, but the Lord establishes their steps.”

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<th>August</th>
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<td>August14</td>
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<td>August15</td>
<td>Independence day. Academic Planning</td>
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<td>August16</td>
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<td>2nd, 3rd, 4th BSc Nursing begins</td>
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<td>August29</td>
<td>Farewell for Outgoing Batch</td>
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<td>August30</td>
<td>Onam Celebration</td>
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<td>September 1</td>
<td>Onam vacation</td>
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<td>September 19</td>
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<td>September 20</td>
<td>University exam begins -4th Bsc nursing</td>
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<td>September 21</td>
<td>Staff tour</td>
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<td>September 28</td>
<td>1st Year BSc Nursing starts</td>
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</tbody>
</table>
October – “The fear of the Lord is the beginning of wisdom, and the knowledge of the Holy One is insight”.

| October 1 |  |
| October 2 |  |
| October 3 | Orientation program for 1st Bsc nursing. 1st Msc nursing begins |
| October 4 | World mental health week. 2nd Msc nursing begins. Problem Presentation for 3rd Bsc nursing |
| October 5 |  |
| October 6 |  |
| October 7 |  |
| October 8 |  |
| October 9 |  |
| October 10 | University exam begins - 3rd Bsc nursing |
| October 11 |  |
| October 12 |  |
| October 13 | Orientation program ends |
| October 14 |  |
| October 15 |  |
| October 16 | I Sessional exam begins – 2nd Bsc nursing |
| October 17 |  |
| October 18 |  |
| October 19 |  |
| October 20 | University exam begins – 2nd Bsc nursing |
| October 21 |  |
| October 22 |  |
| October 23 |  |
| October 24 |  |
| October 25 |  |
| October 26 |  |
| October 27 |  |
| October 28 |  |
| October 29 |  |
| October 30 |  |
| October 31 |  |
November – “Whatever you do, work heartily, as for the Lord and not for men”.

<table>
<thead>
<tr>
<th>November</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>I Sessional exam begins - 1st Msc nursing</td>
</tr>
<tr>
<td>2nd</td>
<td>University exam begins – 1st Bsc nursing</td>
</tr>
<tr>
<td>3rd</td>
<td>Pilot study – 2nd Msc Nursing</td>
</tr>
<tr>
<td>4th</td>
<td>I Sessional exam begins - 3rd Bsc nursing</td>
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<tr>
<td>5th</td>
<td>World diabetes day. I Sessional exam begins - 4th Bsc nursing</td>
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<tr>
<td>30th</td>
<td>I Sessional exam begins - 2nd Msc nursing</td>
</tr>
</tbody>
</table>
December – “Apply your heart to instruction and your ear to words of knowledge”.

| December 1 | World AIDS day.          |
| December 2 |                        |
| December 3 |                        |
| December 4 | Data Collection starts -2nd Msc Nursing |
| December 5 |                        |
| December 6 |                        |
| December 7 |                        |
| December 8 |                        |
| December 9 |                        |
| December 10 |                    |
| December 11 | I Sessional exam begins -1° Bsc nursing |
| December 12 |                        |
| December 13 |                        |
| December 14 |                    |
| December 15 | Student’s retreat       |
| December 16 | Student’s retreat       |
| December 17 |                        |
| December 18 |                        |
| December 19 |                        |
| December 20 |                        |
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| December 25 |                        |
| December 26 |                        |
| December 27 |                        |
| December 28 |                        |
| December 29 |                        |
| December 30 | Data collection ends - 2nd Msc Nursing |
| December 31 |                        |
"The ultimate ground of faith and knowledge is confidence in God".

<table>
<thead>
<tr>
<th>January 1</th>
<th>New Year (Institutional holiday)</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2</td>
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<td>Education Workshop</td>
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<td>January 26</td>
<td>Republic Day</td>
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<td>January 28</td>
<td>Lamp lighting Ceremony</td>
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</table>
February - "How much better is it to get wisdom than gold! And to get understanding rather to be chosen than silver!"

<table>
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<th>February1</th>
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<td>February2</td>
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<td>February3</td>
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<tr>
<td>February4</td>
<td>World cancer day</td>
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<td>February9</td>
<td>Problem presentation – 1st Msc nursing</td>
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<td>February11</td>
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<td>February12</td>
<td>Administration Visit- 2nd Msc nursing</td>
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<td>February13</td>
<td>Sivarathri</td>
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<td>February19</td>
<td>Tool presentation – 1st Msc nursing</td>
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<td>February24</td>
<td>Research Ethics Commitee</td>
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<td>February29</td>
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</tbody>
</table>
March- “Teach us to number our days, that we may gain a heart of wisdom”.

<table>
<thead>
<tr>
<th>March</th>
<th>Event/Exam Details</th>
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<tbody>
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<td>5</td>
<td>II Sessional exam begins -3rd Bsc nursing</td>
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<td>6</td>
<td>II Sessional exam begins -4th Bsc nursing</td>
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<td>7</td>
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<td>8</td>
<td>Women empowerment day</td>
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<tr>
<td>12</td>
<td>World kidney day. II Sessional exam begins -1st B.Sc. nursing</td>
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<td>16</td>
<td>Arts Day</td>
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<td>17</td>
<td>Sports Day</td>
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<td>24</td>
<td>World TB day</td>
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<td>26</td>
<td>II Sessional exam begins -2nd Msc nursing</td>
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<td>27</td>
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<tr>
<td>28</td>
<td>Easter vacation</td>
</tr>
<tr>
<td>29</td>
<td>Maundy Thursday</td>
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<tr>
<td>30</td>
<td>Good Friday</td>
</tr>
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<td>31</td>
<td></td>
</tr>
</tbody>
</table>
April – “Buy the truth and do not sell it; get wisdom, discipline, and understanding”

<table>
<thead>
<tr>
<th>April 1</th>
<th>Easter</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2</td>
<td>College reopens</td>
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<tr>
<td>April 3</td>
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<td>April 4</td>
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<td>April 6</td>
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<td>April 7</td>
<td>World health day</td>
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<td>April 8</td>
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<tr>
<td>April 9</td>
<td>II Sessional exam begins -1st Msc nursing</td>
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<td>April 10</td>
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<td>April 14</td>
<td>Dr. Ambedkar Jayanthi</td>
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<td>April 15</td>
<td>Vishu</td>
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<td>April 16</td>
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<td>April 23</td>
<td>II Sessional exam begins –2nd Bsc nursing</td>
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<td>April 24</td>
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<td>April 29</td>
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<td>April 30</td>
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</tbody>
</table>
May – “He who gets wisdom loves his own soul; he who cherishes understanding prospers.”

| May 1 | May day |
| May 2 |  |
| May 3 |  |
| May 4 |  |
| May 5 | World asthma day |
| May 6 |  |
| May 7 |  |
| May 8 |  |
| May 9 |  |
| May 10 |  |
| May 11 |  |
| May 12 | International nurse’s day |
| May 13 |  |
| May 14 |  |
| May 15 |  |
| May 16 |  |
| May 17 |  |
| May 18 |  |
| May 19 |  |
| May 20 |  |
| May 21 |  |
| May 22 |  |
| May 23 |  |
| May 24 |  |
| May 25 |  |
| May 26 |  |
| May 27 |  |
| May 28 |  |
| May 29 |  |
| May 30 |  |
| May 31 | World no tobacco day |
June – “He who walks with the wise grows wise, but a companion of fools suffers harm”.

<table>
<thead>
<tr>
<th>June 1</th>
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<tbody>
<tr>
<td>June 2</td>
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<td>June 3</td>
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<tr>
<td>June 4</td>
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<tr>
<td>June 5</td>
<td>World environmental day</td>
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<td>June 6</td>
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<td>June 7</td>
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<td>June 10</td>
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<tr>
<td>June 11</td>
<td>Thesis submission – 2nd Msc nursing</td>
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<td>June 12</td>
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<td>June 13</td>
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<td>June 15</td>
<td>Id-ul-Fitr</td>
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<td>June 16</td>
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<td>June 17</td>
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<tr>
<td>June 18</td>
<td>III Sessional exam begins -1st B.Sc. nursing</td>
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<tr>
<td>June 19</td>
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<td>June 20</td>
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<td>June 24</td>
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<tr>
<td>June 25</td>
<td>III Sessional exam begins -3rd Bsc nursing</td>
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<td>June 26</td>
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<td>June 27</td>
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<td>June 29</td>
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<td>June 30</td>
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</tbody>
</table>
July – “If a man knows what is right and fails to do it, his failure is a real sin”.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>July 1</td>
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</tr>
<tr>
<td>July 2</td>
<td>III Sessional exam begins - 2nd Msc nursing</td>
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<tr>
<td>July 3</td>
<td>III Sessional exam begins - 4th Bsc nursing</td>
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<td>July 4</td>
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<td>July 8</td>
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<tr>
<td>July 9</td>
<td>Journal club Presentation - 1st Msc Nursing</td>
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<td>July 10</td>
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<td>July 11</td>
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<td>July 23</td>
<td>III Sessional exam begins - 2nd Bsc nursing</td>
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<tr>
<td>July 24</td>
<td>Model exam Begins – 3rd Bsc Nursing</td>
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<td>July 25</td>
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<td>July 30</td>
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<td>July 31</td>
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</tbody>
</table>
August- "I want to see you experts in good, and not even beginners at evil”.

<table>
<thead>
<tr>
<th>August</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>World Breast feeding week. Model exam Begins - 1st Bsc Nursing</td>
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<tr>
<td>2</td>
<td>Model exam Begins - 4th Bsc Nursing</td>
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<td>6</td>
<td>III Sessional exam begins - 1st Msc nursing</td>
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<tr>
<td>7</td>
<td>Model Exam begins - 2nd Bsc nursing</td>
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<td>11</td>
<td>Karkkidakavavu</td>
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<td>15</td>
<td>Independence Day</td>
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<td>22</td>
<td>Bakrid *</td>
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<tr>
<td>23</td>
<td>First Onam</td>
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<td>24</td>
<td>Second Onam</td>
</tr>
<tr>
<td>25</td>
<td>Third Onam</td>
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<td>26</td>
<td>Fourth Onam/ Sree Narayana Guru Jayanthi</td>
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<tr>
<td>28</td>
<td>Ayyankali Jayanthi</td>
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</tbody>
</table>
September - “Commit your work to the Lord, and your plans will be established”.

| September 1 |  |
| September 2 | Sree Krishna Jayanthi |
| September 3 |  |
| September 4 |  |
| September 5 |  |
| September 6 |  |
| September 7 |  |
| September 8 |  |
| September 9 |  |
| September 10 | Model exam Begins - 1\textsuperscript{st} & 2\textsuperscript{nd} Msc Nursing |
| September 11 |  |
| September 12 |  |
| September 14 |  |
| September 15 |  |
| September 16 |  |
| September 17 |  |
| September 18 |  |
| September 19 |  |
| September 20 | Muharram |
| September 21 | Sree Narayana Guru Samadhi |
| September 22 |  |
| September 23 |  |
| September 24 |  |
| September 25 |  |
| September 26 |  |
| September 27 |  |
| September 28 | World heart day |
| September 29 |  |
| September 30 |  |
Best practices of the Institution - 1

1. Title of the practice

   *Joint Clinical Committee Meetings*

2. Objectives of the practice
   - To discuss the monthly progress in activities
   - To integrate services to solve the issues arised
   - To facilitate clinical teaching experience

3. The Context
   The Board comprises of all administrative heads from hospital, College of nursing and school of nursing. The meetings are aimed at integration of services for mutual benefits and for smooth clinical training of all students of the institution. It provides a venue to discuss the various issues raised and also to plan and sought out solutions to improve the areas further.

4. Practice
   The meeting is usually held once in two months. The board consists of administrative heads from Bishop Benziger Hospital, College of nursing and School of nursing. The time of meeting is usually 11am-1pm. The team will discuss various issues arised in the institutions and sought out solutions by integrating the services available.

5. Evidence of success
   By this venture good understanding is established among the faculty and staff nurses which also promote the clinical training experience for students.

6. Problems Encountered
   - Availability of all members
   - Time constrains

Best practices of the Institution - 2

Title of the practice

   *Seed money for CNE, Research works and publications.*

1. Objectives of the practice
   - To motivate faculty for self updation
   - To improve the Quality and quantity of Research works

2. The Context
   The institution felt the need to improve the number of good research works and also found it necessary to publish the researches done. To promote an interest among faculty the management took the initiative for the same.
3. **Practice**
   As a part of this initiative Rs. 5000/ is allotted for each department for their research, extension activities, poster presentations etc. Full expense for the first publication from each department was provided by the institution followed by half the expense for all other publications. 5 ODs are allotted for each faculty along with Rs.1000/ for attending CNE programs per year.

4. **Evidence of Success**
   The faculty is equally interested to do new research works in department and get their works published.
Annexure III

BISHOP BENZIGER COLLEGE OF NURSING, KOLLAM

GRADUATES SATISFACTION SURVEY


QUALITY OF CLINICAL EXPERIENCE

LEVEL OF SATISFACTION

PERCENTAGE

2014  2015  2016  2017

POOR

GOOD

EXCELLENT

VALUE%  VALUE%  VALUE%  VALUE%

LIBRARY FACILITIES

<table>
<thead>
<tr>
<th>Level of Satisfaction</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excellent</td>
<td>71.88</td>
<td>64.29</td>
<td>28.12</td>
<td>23.8</td>
</tr>
<tr>
<td>Good</td>
<td>9.52</td>
<td>23.8</td>
<td>28.12</td>
<td>23.8</td>
</tr>
<tr>
<td>Poor</td>
<td>0</td>
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<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

PERCENTAGE

Completion of Curriculum Requirements

- Poor: [VALUE]%
- Good: [VALUE]%
- Excellent: [VALUE]%

Level of Satisfaction

- 2014
- 2015
- 2016
- 2017
SAFETY AND SECURITY IN CAMPUS

LEVEL OF SATISFACTION

PERCENTAGE

[Diagram showing comparison of graduate feedback with previous batches for safety and security in campus, with data for 2014, 2015, 2016, and 2017 for different levels of satisfaction: Poor, Good, Excellent, and No Response.]

PROVISION OF BASIC AMENITIES (DRINKING WATER, TOILETS, CANTEEN)

LEVEL OF SATISFACTION

- **Poor**: [VALUE]%
- **Good**: [VALUE]%
- **Excellent**: [VALUE]%
- **No Response**: [VALUE]

**Percentage**

- **2014**: [VALUE]
- **2015**: [VALUE]
- **2016**: [VALUE]
- **2017**: [VALUE]

STUDENT DISCIPLINE

LEVEL OF SATISFACTION

PERCENTAGE

2014
2015
2016
2017

POOR
GOOD
EXCELLENT
NO RESPONSE

HOSTEL FACILITY

<table>
<thead>
<tr>
<th>LEVEL OF SATISFACTION</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>POOR</td>
<td>64.28</td>
<td>12.5</td>
<td>[VALUE]%</td>
<td>[VALUE]</td>
</tr>
<tr>
<td>GOOD</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>EXCELLENT</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>NO RESPONSE</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>6.25</td>
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</tbody>
</table>
I YEAR B.Sc N 2016-20 BATCH
COURSE EVALUATION - BIO CHEMISTRY

KEYS
- Satisfactory
- Good
- Very good
- Excellent

Depth of context: 47%
Coverage of course subject: 37%
Teaching learning methods: 17.40%
Applicability to real situation: 16.33%
Clarity and relevance: 31%
Additional resource materials: 29%
Adequacy of clinical area: 31%
Assignments: 37%
Learning values: 31%
Overall rating: 55%
ANALYSIS OF ALUMNI FEEDBACK ON EDUCATION

<table>
<thead>
<tr>
<th>Category</th>
<th>HIGHLY EFFICIENT (%)</th>
<th>EFFICIENT (%)</th>
<th>SATISFACTORY (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projects</td>
<td>40</td>
<td>50</td>
<td>10</td>
</tr>
<tr>
<td>Conferences</td>
<td>40</td>
<td>50</td>
<td>10</td>
</tr>
<tr>
<td>Extended health programs</td>
<td>50</td>
<td>50</td>
<td>10</td>
</tr>
<tr>
<td>Specialty training</td>
<td>30</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Retreat/orientation/add on course</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Establishment of committees</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
<tr>
<td>Staff Student welfare programs</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>
STUDENT FEEDBACK ON TEACHER QUALITY

- The teacher quality is assessed by using Teacher Survey Proforma.
- The survey is analysed and suggestions are being discussed with the faculty during performance appraisal, at the end of each academic year.
PTA FEEDBACK

PTA executive members commented positively on following aspects:

- Well appreciated for Self defence classes organized by the college.
- Recognized the Green campus initiatives like Agricultural Award and Paddy Cultivation.
- utilization of PTA funds (Renovation of Auditorium and Provision of interior materials for Academic Lounge, Graduation Gown purchase and maintenance).
- Active functioning of Daily SMS service to the parents.
- Appreciated for adopting remedial teaching methods for slow learners.
- Appreciated for logistics support for Students projects
- Appreciated for good Administrative support.

PTA executive members suggested the following aspects:

- Extension of Counselling services to all batch of students every year on a regular basis.
- Suggested to involve students in Cleaning hostel surroundings and to cultivate some vegetables in hostel premises
### Annexure IV

**PLAN FOR NEXT YEAR**

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</thead>
<tbody>
<tr>
<td>Community Health Nursing</td>
<td>Design new bags for community visit</td>
<td>Video for Procedures</td>
<td>Inter departmental extension activity.</td>
<td>New Community Health Centre</td>
<td>Participation In certificate community programme through Community Radio Benziger</td>
<td>1. Research centre to be established. 2. New collaboration and MOU</td>
<td>Computerization of Records and reports in the Health Centre.</td>
</tr>
<tr>
<td>OBG Department</td>
<td>Preparation of procedure manual for the department.</td>
<td>Models and Posters, OSCE.</td>
<td>Conduct departmental workshop. Inter departmental research.</td>
<td>Enhancement of lab with new manikins</td>
<td>Tutorial for slow learners.</td>
<td>3. Implementation of dual responsibility in collaboration with parent hospital. 4. Addition of new skill lab and Child health nursing lab 5. Effort to attract students from other states for M.Sc (N) programme</td>
<td>Student to student approach Preparing of videos for procedures</td>
</tr>
<tr>
<td>Medical Surgical Nursing Department.</td>
<td>Preparation of procedure manual for the department.</td>
<td>Introduce simulations</td>
<td>Department workshop</td>
<td>Enhancement of Skill lab</td>
<td>Subject Clinic. Tutorial for slow learners</td>
<td>Live demonstrations in clinical settings.</td>
<td></td>
</tr>
<tr>
<td>Mental Health Nursing Department.</td>
<td>Establishment of MHN Lab</td>
<td>Preclinical Lab. Integration of mental health in the nursing care of general ward</td>
<td>departmental research motivating faculty to do PhD</td>
<td>Establishment of lab</td>
<td>Counselling through department faculty.</td>
<td>Space learning</td>
<td></td>
</tr>
<tr>
<td>Child Health Nursing Department</td>
<td>Conduct OSCE, Inter departmental Lecture</td>
<td>Departmental / inter departmental research</td>
<td></td>
<td></td>
<td>Subject Clinic</td>
<td>Mock drill on paediatric emergency</td>
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</tbody>
</table>